



22nd October 2020

### **Staggered drop off/pick up**

Dear Parents/carers,

After half term we will be adjusting the staggered drop off and pick up times, this will allow us more teaching time with the children in school.

The tables below will show what time your current time slot has changed to. Look at the left hand column and find your existing time slot, then move to the right hand column to your new time. Please do not change your allotted time, if you have difficulty with the times allocated, then please contact the school office.

Please do not arrive any earlier than your allotted time, we cannot admit you to the playground early as we are required to maintain strict social distancing guidelines for parents on site.

If you have siblings to drop off, please don't worry about not being at the doors exactly at this time, we understand it will take you time to go from one door to another.

In order for this to work effectively it is essential that your child does not arrive late to school, also that you pick your children up on time. If you do think that you will be late for pick up, then please contact the school office to inform school.

#### **Nursery 1**

Nursery 1 will have a different collection time on **Wednesday's at 11:30am**, this to give staff enough time to organise and clean the class in between the next Nursery bubble arriving in school

#### **Nursery 2**

Nursery 2 will start Nursery on Wednesday at their usual same time of 12.30pm. Please see your child's drop off and pick up times for Thursday and Friday below.

#### **Drop off times**

Current drop off time		New drop off time from Monday 2 <sup>nd</sup> November
8:40 am	→	8:40 am
8:50 am	→	8:45 am
9:00 am	→	8:50 am
9:10 am	→	8:55 am
9:20 am	→	9:00 am

**Pick up times**

Current pick up time		New pick up time from Monday 2 <sup>nd</sup> November
2:40 pm	→	3:00 pm
2:50 pm	→	3:05 pm
3:00 pm	→	3:10 pm
3:10 pm	→	3:15 pm
3:20 pm	→	3:20 pm

Hopefully this will make things easier for everybody, please let us know if you have any further questions.

Yours sincerely,

Hilary Wheeldon

Headteacher